

Lottery Investigator Supplemental Questionnaire

The responses to this supplemental questionnaire (SQ) will be used with the State Application (STD 678) to identify the most qualified applicants that will be invited to participate in the interview phase of the hiring process. All applicants must complete all of the questions. Responses such as "See Resume" will not be considered. The SQ should be single-spaced, use 12 point Arial font and there is no limit to the number of pages in the response.

By submitting this SQ, you are certifying that you have read and understood the above instructions and that all information provided in the SQ is true to the best of your knowledge.

1. Describe the education, training and experience which specifically qualifies you for the position of State Investigator for the California State Lottery. Please provide the employer name(s), dates of employment, and the name(s) and phone number(s) of the supervisor(s) where you obtained your work experience.
2. Describe your experience writing reports (e.g., crime reports, arrest reports, reports to courts, department heads, attorneys, law enforcement or other outside agencies). Provide a description of the type of reports written, the subject/purpose, and the frequency with which you performed this task (number of reports completed daily or weekly).
3. Describe the most complex case that you were tasked with investigating within the last five years. Explain the case, your role, the steps you took to investigate the case, and the outcome.
4. Describe your experience interrogating suspects and/or interviewing victims and witnesses within the last five years. Outline the specific techniques and strategies used; the frequency with which you performed this task; and the steps you took to complete the interrogation from the planning stage to the conclusion of the interview.
5. Describe your experience testifying in court during the course of your work within the last five years. Explain your role and estimate the number of times you were called to testify each year.
6. Please describe how you have been able to establish and maintain effective working relationships with peers and others (department heads, managers, supervisors, support staff, general public, etc.) utilizing excellent communication and interpersonal skills. In addition, identify the specific competencies that are necessary to maintain positive and effective working relationships. Include at least one example of how you have used these competencies during the course of your work.
7. Please describe your experience submitting criminal investigations to a district attorney or city attorney for criminal prosecution. Describe the frequency and methods used to obtain arrest warrants and criminal prosecution.
8. Please describe your experience with preparing affidavits for search warrants, obtaining search warrants, preparing operational plans, serving search warrants, conducting probation and parole searches, collecting and collecting physical evidence. Please provide examples and describe the frequency.
9. List all POST certifications you have received and the date each was issued.

Note: The California State Lottery's Security / Law Enforcement Division is a certified agency with the California Commission on Peace Officers Standards and Training (POST). Investigators are designated peace officers by the Penal Code § 830.3(p) and must meet P.O.S.T. requirements.